UNIVERSITY OF HAWAI'I

Committee on Human Studies

December 2, 2010

TO:

Renee Adams

Principal Investigator

College of Education - Educational Technology

FROM:

Nancy R. King

Director

Re: CHS #18718- "Developing Your Electronic Portfolio"

This letter is your record of CHS approval of this study as exempt.

On December 2, 2010, the University of Hawai'i (UH) Committee on Human Studies (CHS) approved this study as exempt from federal regulations pertaining to the protection of human research participants. The authority for the exemption applicable to your study is documented in the Code of Federal Regulations at 45 CRF 46 (2).

Exempt studies are subject to the ethical principles articulated in The Belmont Report, found at http://www.hawaii.edu/irb/html/manual/appendices/A/belmont.html

Exempt studies do not require regular continuing review by the Committee on Human Studies. However, if you propose to modify your study, you must receive approval from CHS prior to implementing any changes. You can submit your proposed changes via email at uhirb@hawaii.edu. (The subject line should read: Exempt Study Modification.) CHS may review the exempt status at that time and request an application for approval as non-exempt research.

In order to protect the confidentiality of research participants, we encourage you to destroy private information which can be linked to the identities of individuals as soon as it is reasonable to do so. Signed consent forms, as applicable to your study, should be maintained for at least the duration of your project.

This approval does not expire. However, <u>please notify CHS when your study is complete</u>. Upon notification, we will close our files pertaining to your study.

If you have any questions relating to the protection of human research participants, please contact CHS at 956-5007 or uhirb@hawaii.edu. We wish you success in carrying out your research project.